

Update/Download W-2 and/or Paystubs

By Visiting www.TeamWRXStaff.com



Quick Steps

Please go to Teamwrxstaff.com and click on "Paystubs". 01

- 02 option.
- 03

Questions? Click below to view a step-by-step visual guide. 04

Your email address will be your user name. If you do not know your password, you will need to select the forgotten password

You will receive an email from notifications@myavionte.com, with a link to reset your password. Please use this info to login and update your profile. All onboarding paperwork will need to be completed prior to receiving a copy of your W-2.

Teamwrx



Type the address into your web engine (i.e. Google Chrome, Safari, Windows Explorer) or Google "TeamWRX"



W-2s are now available! Click here for instructions on how to access.

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¡Los formularios W-2 ya están disponibles! Haga clic para obtener instrucciones sobre cómo acceder.



Click on "Paystubs"

Using the three bars in the right-hand corner, open the menu and press on **"Paystubs"**



Avionte Will Open

"Paystubs" will link to the **Avionte login**



Enter Your Username

Your username will be your **email address** (i.e. johndoe@gmail.com)



Don't Know Your Password?

Select "Forgot your Password?"





Enter your email address below and instruc your password will be sent to you.

Johndoe@gmail.com

Enter Your Email

You will be sent an email from notifications@myavionte.com to reset your password

Get your Password

Avionté Password Reset

A password reset has been requesed for you.

Reset your Password

If you did not request a password reset, your password won't be changed, and you can ignore this email. This password reset is only valid for the next 24 hours.

If you're having trouble clicking the password reset button, copy and paste the URL below into your web browser.

resetPassword.html?

Reset Your Password and Login

Using the "Reset your Password" button, follow the steps to get logged in and update your profile

https://teamwrx.myavionte.com/app/app/resetPassword/

token=eyJhbGciOiJIUzI1NiIsInR5cCl6lkpXVCJ9.eyJodHRw Oi8vc2NoZW1hcy54bWxzb2FwLm9yZy93cy8yMDA1LzA1L2 kZW50aXR5L2NsYWltcy9zaWQiOiIxOTIzODA4MiIsInVuaXF 1ZV9uYW1lljoiTWVsZXNhlEd1bGlzYW5vliwiZW1haWwiOiJt ZWxlc2EuZGFobGluQGdtYWlsLmNvbSlsImdyb3Vwc2lkljoiM Tq2MCIsIm5iZil6MTY0MTqzMTE2MCwiZXhwljoxNjQxOTE3 NTYwLCJpYXQiOjE2NDE4MzExNjAsImlzcyl6InNlcnZpY2Vz L3VzZXIvcmVzZXRQYXNzd29vZCJ9.1UU xaRWmriQAJbC

Access the Avionte Menu

Access the menu by **clicking on the three stripes** in the top-left of the screen



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Access Your Documents

Under **"Pay History"**, select either "Paychecks' or "W2" to access the documents you need



Final Notes

01 All onboarding paperwork will need to be completed prior to receiving a copy of your W-2.

02 Please note to see your profile fully on a phone or tablet - you may need to turn your phone horizontally.

03 If you have any manager.

If you have any questions, please email your account